

### **GRADUATE COURSE REGISTRATION FORM**

Use this form if you are a Humanities doctoral student registering for a 600 or 800 level regularly scheduled graduate course offered by a department in an area relevant to your program of study. You will be registered for the course by the Humanities office.

#### **Instructions for student:**

COMPLETE THE INFORMATION BELOW. ATTACH A COPY OF THE COURSE OUTLINE. OBTAIN APPROVAL FROM PROFESSOR. REGISTRATION WILL BE DONE BY THE HUMANITIES OFFICE. SUBMIT THE FORM TO Sharon Fitch, S-LB 689.01

## Instructions for professor of 600-level (M.A.) course:

Please indicate below by your signature that you have granted the student permission to register in your course, with the understanding that the Humanities Ph.D. student will be asked to do either more or longer assignments than the MA students, and will be evaluated as a doctoral student. Whenever appropriate, the course requirements should include a research paper of at least 20 pages, in addition to any oral presentations or shorter assignments relevant to the course. The 600-level course will be cross-listed with an 800-level Humanities course number.

# Instructions for professor of 800-level (doctoral) course:

Please indicate below by your signature that you have granted the student permission to register in your course. The student will be registered for the course by the Humanities office and your department will be informed of the registration.

## Reporting of grade:

<u>Concordia faculty</u>: You will be able to report a final grade for the student using the FCMS. The HUMA course number will appear alongside all the other courses you are teaching in that term. <u>Faculty in other universities/institutions</u>: If this is a regularly scheduled course in a Quebec university, the student will register through CREPUQ, and the course appear on your institution's grade reporting system.

Student Signature	ID number Date
600 or 800 level course number	Title of course in department where course is given
Professor Name	Professor signature (or emailed approval attached
Professor email address	
Humanities Course Number	(office use only)

All course registration is subject to the approval of the Humanities Program Director.